

POST-SHOW ATTENDEE LIST REQUEST FORM



Reinforce your message post-event. As an exhibitor you may request to receive the final attendee list, free of charge! Use the final attendee list to send a follow-up message reminding attendees the products and services you provide. The list will include 2018 attendee mailing addresses. Email addresses of only those who opt-in to receive communication from exhibitors will be provided.

By requesting the list, you agree to the following terms:

- 1.** The list may only be used to reference your participation in The ASSEMBLY Show in 2018. It may not be used to promote your participation in any other event or capacity.
- 2.** The list is for a one-time use by the exhibiting company only. It may not be shared, copied, rented, loaned or exchanged with any other company, organization or entity.
- 3.** The list may not be permanently added to your own mailing lists or databases.
- 4.** The final attendee list will be emailed to the contact provided below no later than Friday, November 2, 2018 and will be pulled for each exhibiting company one time, no exceptions.
- 5.** The list must be used by January 31, 2019.
- 6.** If an exhibiting company uses the post-show attendee mailing list for distribution of materials in addition to or different from the above guidelines, the exhibiting company will be liable to BNP Media for liquidated damages in the amount of \$5,000 per occurrence. *(please note the list will contain several seed names to monitor use compliance)*

The final attendee list will be emailed to the below contact by Friday, November 2, 2018.

I accept and understand the above terms:

SIGN _____

PRINT NAME _____ DATE _____

COMPANY _____

PHONE _____

EMAIL ADDRESS (WHERE LIST WILL BE SENT) _____

Please fax completed form to 248-502-9019 or email to heressr@bnpmedia.com, attn: Rachel Heiress

Questions? Please contact Rachel Heiress at 847-405-4117 or heressr@bnpmedia.com

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