

# PRE-SHOW ATTENDEE LIST REQUEST FORM



Promote your participation in The ASSEMBLY Show in 2019 to attendees, free of charge. Let our attendees know what services/products you offer and tell them what is happening in your booth this year! The list will contain registered 2019 attendee mailing addresses. Email addresses of only those who opt-in to receive communication from exhibitors will be provided.

**By requesting the list, you agree to the following terms:**

- 1.** Your company must be paid in-full to receive the list.
- 2.** The list may only be used to invite your business prospects to your booth at The ASSEMBLY show in 2019.
- 3.** The list is for a one-time use by the exhibiting company only. It may not be shared, copied, rented, loaned or exchanged with any other company, organization or entity.
- 4.** The list may not be permanently added to your own mailing lists or databases.
- 5.** The list will be accessible no earlier than Tuesday, September 10, 2019 and will be pulled for each exhibiting company one time, no exceptions.
- 6.** If an exhibiting company uses the pre-show attendee mailing list for distribution of materials in addition to or different from the above guidelines, the exhibiting company will be liable to BNP Media for liquidated damages in the amount of \$5,000 per occurrence. *(please note the list will contain several seed names to monitor use compliance)*

**Select the date you wish to receive the list (select one):**

- Tuesday, September 10, 2019       Tuesday, September 24, 2019       Tuesday, October 8, 2019

**I accept and understand the above terms:**

SIGN \_\_\_\_\_

PRINT NAME \_\_\_\_\_ DATE \_\_\_\_\_

COMPANY \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL ADDRESS (WHERE LIST WILL BE SENT) \_\_\_\_\_

Please fax completed form to 248-502-2128 or email to [martinellij@bnpmedia.com](mailto:martinellij@bnpmedia.com), attn: Janet Martinelli

Questions? Please contact Janet Martinelli at 610-436-4220 x8514 or [martinellij@bnpmedia.com](mailto:martinellij@bnpmedia.com)

**THEASSEMBLYSHOW.COM**